

Westminster Presbyterian Church
STATED SESSION MEETING

August 16, 2011

7:00 PM at WPC

Call to Order: The Rev. Cathi King called the meeting to order at 7:01 PM. Gordon Beeman opened the meeting with a meditation and prayer.

Roll Call: (*present unless shown*) Gail Arnold, Al Banning, Gordon Beeman, Tom Brown (excused), Jeff Buck (excused), Jack Collins, John Ellis, Sharon Flynn (excused), Carole Franklin, Ron Harnisch, JoAnn Hirth, Jeff Kennedy (excused), Steve Kennel (excused), Richard LeSueur, John Mason, Marjorie McRoberts (excused), Phoebe Vance, Al Williamson, Jennifer Young (excused), Rev. Stephen Carl (excused), Rev. Cathi King - Associate Pastor and Margaret Klammer – Clerk and elder.

Minutes and Matters of Record: The minutes from the 7/19/11 Stated Session Meeting were APPROVED as corrected. Events in the life of the church were entered into the record and actions were taken, as follows:

- Communion was celebrated on 8/7/11 at the 10:00 AM worship service, with 170 communing.
- The marriage of Michael Ready and Betsey Murray (#1385) on 8/5/11 in Ann Arbor, by Rev. King.
- A motion was made and APPROVED to approve the transfer of Mary Randles (#1736) and Richard Randles (#1737) to First Presbyterian Church, Brighton, MI
- Membership as of 8/13/11 = 429
- Weekly worship attendance through 7/31/11 = 225

A motion was made and APPROVED to receive the Clerk's Report.

Pastors' Report: Rev. Carl is in Tulsa, OK, returning later this week. Rev. King shared that the theme for this year is the 'Year of Invitation' as a follow-on to the 'Unbinding Your Heart' study. We will be looking at how to purposefully engage in invitation, both within the church and outside. Two questions to consider: 'What is God doing well at and through WPC', and 'How can we build on this?' Various ideas were discussed.

Committee Reports: See the committee report addendum for significant completed and/or upcoming activities.

Mission Committee Report: A motion was made and APPROVED that the Mission Committee allocate funds and offerings be taken from the congregation through 9/18/11, to be contributed to Unicef or PDA for Somalia famine relief.

Property Committee Report: A motion was made and APPROVED to allocate \$33,353 from the capital obsolescence account for reroofing the sanctuary. Al Williamson reported that AA is no longer renting the fellowship hall for meetings. A rental agreement will be signed this week for the rental of 1520 Scio Church Road, with an option to buy included in the agreement.

Nominating Committee Report: Margaret Klammer reported that the slate of nominees for 2012 is now complete.

Adjournment: The meeting adjourned at 8:45 PM with the Doxology. The next Stated Session Meeting is scheduled for **Tuesday, September 20, 2011 at 7:00 PM.**

Respectfully submitted,
Margaret Klammer
Clerk of Session

August 2011 Committee Reports

Treasurer's Report – Report submitted by Jeff Kennedy

July Highlights

- Positive start to the year. Surplus of \$3,662 for the month compared to deficit of \$6,912 in prior year.

- Total receipts of \$60,049 – up from \$48,607 in prior year. Increase partially explained by 5 Sunday month in 2011 and timing of annual pledge receipts.
- Expenses totaled \$56,386 – slightly higher than prior year. Increase more than explained by one-time fees related to mortgage refinancing.
- Endowment market value at \$116,721 – down approximately \$3,100 during the month.

YTD Performance / Full Year Outlook

- Budget levels continue to represent best estimate for full year outlook.
- Additional pledges of \$3,600 have been received since budget was approved.

Administration Committee - Report submitted by Gordon Beeman

Significant Completed Activities:

- The annual staff appreciation picnic was held on 8/7/11 at the Beeman residence.
- April Wright was honored at the picnic for her 15-year service milestone that was reached in July 2011.

Significant Upcoming Activities:

- This fall the Administration Committee, in collaboration with the Children's Committee and the Youth Committee, will review the Children and Youth Safety Policy adopted in 2000. The Administration Committee will also review on-line procedures available through the State of Michigan for background checks for employees and volunteers working with children and youth.

Adult Education Committee - Report submitted by John Ellis

Significant Completed Activities:

- On Thursday, 8/4/11 at 10 am, Pastor King led a discussion about Rob Bell's book *Love Wins: A Book about Heaven, Hell and the Fate of Every Person Who Ever Lived*.
- Deuteronomy class finished this past Sunday.

Significant Upcoming Activities:

- Dave Nettleman will commence a six-week Sunday morning study on Proverbs and Ecclesiastes 9/11/11-10/16/11.
- The Sunday morning Bible study, having finished the book of Deuteronomy, will commence a study of the book of Joshua.
- John Ellis will lead a 2-week Sunday morning study on Reformed Spirituality in connection with Reformation Sunday (10/23/11-10/30/11).
- The Mission Committee will host three Sunday morning classes with guest speakers representing different Mission projects that the church is involved in (11/6/11-11/20/11).
- A "Thoughtful Christian" Advent Study is being planned.
- WNL will include classes by Pastor Carl on the book "Nudge" (9/14-11/2), Pastor King on Christian Doctrine (9/14-2/12), Pastor Carl on the book "Hind's Feet" (11/9-11/30)
- Plans are in the works for a study of the life of Jesus starting in January
- Discussion was held on a possible movie series

Children's Committee – Report submitted by Carole Franklin

Significant Completed Activities:

- Summer Sunday Celebration - new format has worked out well so far.
- Classrooms/closets are being cleaned and reorganized.
- Children's Library: Plan is to locate the children's library content in the main library. Tina is in discussion with Richard LeSueur (librarian) and Rev. Carl.
- Nursery redecoration: Basic paint done; detail work to continue through August.
- All Sunday School teachers (Worship Centers) have been identified and confirmed.

Significant Upcoming Activities:

- Joy Martin's last day: Maggi Kennel & Tina Shaw are organizing a card & gift from parents.
- Week of 8/29/11: Disassemble Children's Loft from Beginners' Room.
- Week of 9/6/11: Reassemble Children's Loft in Sunday Celebration Room (downstairs).
- Saturday 9/10/11: Work-day to set up for Fall Festival (Children's activities)
- Sunday 9/11/11: First day of Sunday School.
 - First day of Fall Sunday Celebration (return to regular format).
 - Start of Sunday Detectives: New program for 3rd-5th Graders. Tina Shaw will lead
 - Fall Festival (with Fellowship, Youth committees)

- Wednesday 9/14/11: Start of WNL program. Shawn will be working with the kids on a theatre production for Advent Dinner.

Endowment Committee - Report submitted by Margaret Klammer

Significant Completed Activities:

- As of 7/31/11, the market value of the endowment fund was \$116,721 (a decrease of \$3,132 since last month), compared to a cost basis of \$102,114.
- An IRA charitable rollover gift was received this month.
- Monthly articles in The Link continue.

Significant Upcoming Activities:

- Two additional mailings will be sent in future months reminding those qualified of the IRA charitable rollover deadline.

Fellowship Committee - Report submitted by Al Banning

Significant Completed Activities:

- July WNL was held July 13

Significant Upcoming Activities:

- August WNL to be held Aug 17
- Complete final plans for Fall Festival

Membership Committee – Report submitted by John Mason

Significant Completed Activities:

- Advertising is set for Fall Festival.
- Providing the Photo Booth for Fall Festival was confirmed.
- Westminster advertising is continued in the Ann Arbor News.
- Pat Strauch is writing biographies of new members and church leaders.

Significant Upcoming Activities:

- Investigating better data bases management for member and visitor attendance
- Review/Revise the Inquirers classes and pamphlets
- New visitor packs are in the design stage.

Mission Committee - Report submitted by Marjorie McRoberts

Significant Completed Activities:

- Voted to support Noelle Smallish as a WPC missionary.
- Reviewed and adjusted budget commitments to meet FY 2012 allocation, as well as Faith Promise missions.
- Reviewed draft of annual report

Significant Upcoming Activities:

- Discussed upcoming mission trips:
 - PDA TRIP, Joplin, MO 10/22/11-10/29/11
 - Tri-annual international mission trip to Costa Rica, Spanish Language Institute 2/25/12 - 3/3/12.
- November Mission Emphasis month speakers confirmed

Stewardship and Finance Committee - Report submitted by Jeff Kennedy

Significant Completed Activities:

- Completed refinancing of mortgage debt as approved in June.
- Sent letter to congregation regarding update on pledges / budget.

Significant Upcoming Activities:

- Audit of 2011 Fiscal Year financial statements
- Transitioning bank accounts to Key Bank

Worship Committee – Report submitted by Sharon Flynn

Significant Upcoming Activities:

- Two Sunday morning worship services resume 9/11/11 at 8:45 and 11:15 AM
- The sanctuary will be polished/cleaned by committee members prior to Fall Festival and again before the 10/25/11 Presbytery meeting.

Significant Completed Activities:

- 8/17/11, WNL meal (5:45 PM) and worship: Stories from the Mission Field, Summer 2011. (6:30 PM)
- Beginning 8/7/11, glass communion cups replaced plastic cups.

Additional Information

- We are seeking volunteers to serve on a rotating team to manage the computer during 2nd service worship beginning September 11. All slides and videos will continue to be prepared by Allen Borton.
- The Worship Committee will help distribute flyers for Fall Festival.

Youth Committee - Report submitted by Jennifer Young

Significant Completed Activities:

1. The Alphas (middle school youth) completed their summer mission trip to the Quad Cities (Iowa/Illinois). Commissioning was 7/10/11 with a departure date of 7/23/11.
2. Back-to-back youth events on 8/8/11 (Silver Beach) and 8/9/11 (Hudson Mills overnight with Perseids Meteor shower) were attended by six adults and twenty youth, combined. Seeing God's majesty in the sand, sun and water and in the trees, stars and even the mosquitoes was fun, challenging and inspiring. The group witnessed over 50 shooting stars.

Significant Upcoming Activities:

- The Youth Committee met in late July to put together the calendar for the school year. It is now on the WPC website.
- No August events are scheduled.
- Sunday school and youth groups resume in September.
- Parking fundraisers for U of M football games begin in September.